

BHAGWANT UNIVERSITY

Faculty of Law

ORDINANCES GOVERNING

B.A. L.L.B & LL.B

2015-16

Ordinance B.A LL.B. & LL.B.

1. APPLICABILITY :

This Ordinance shall apply to Degree of B.A.L.L.B.& L.L.B Course leading to the degree.

2. DEFFINTIONS :

- (i) **Academic Programme /Programmes** shall mean a programme of course and /or any other Component leading to the degree of B.A LL.B. & LL.B
- (ii) **Academic Year** is a period of 12 months devoted to completion of requirements specified in the scheme of teaching and the related examinations.
- (iii) **Board of Studies (BOS)** shall mean the Board of Studies of the institute concerned.
- (iv) **Course** means a component of the academic programme, carrying a distinctive code no. and specific credits assigned to it.
- (v) **Credit** is defined as one hour lecture/2 hour lab/3 hour field work per week.
- (vi) **University** shall mean Bhagwant University.
- (vii) **Institute** shall mean Faculty of Law.
- (viii) **Examiner** shall mean an examiner who is not in the employment of the University.
- (ix) **Semester System** – A programme wherein each academic year is apportioned into two parts known as semesters.
- (x) **Student** shall mean a person admitted and registered for degree programme in the Faculty of Law

3. ADMISSION

Admission to B.A.L.L.B & L.L.B respectively 5 & 3 year course leading to degree programme will be made as per the rules prescribed by the Academic Council of the University.

ELIGIBILITY FOR ADMISSION

- (a) No candidate shall be eligible for admission unless he/she has passed the class-12th for B.A.L.L.B , Under Graduate for L.L.B.
- (b) Has cleared the eligibility test such as University Entrance Exam/Any other National or State examination which is considered to be equivalent.
- (c) Rules for student migrated from other university-
Student pursuing B.A.L.L.B & L.L.B. courses of recognized state university may be permitted to migrate to this university in accordance of this university. For such case student admitted up to respectively 5th , 3rd semester has to reappear in the subject in the university exam back paper for which for which equivalence standard has not been met as per standard of Bhagwant University. University shall make a committee for the purpose of equivalence and recommendation of Vice- Chancellor shall be final.

DURATION OF COURSE

- (a) Total duration of the Courses Leading to degree programme shall be 5 &, 3 years, each year comprising of two semesters.
- (b) The Maximum permissible period for completing a programme for which the prescribed programme duration is **n (number of semester) semesters**, shall be (n+5) , (n+3) semesters. Under very special circumstances, the total period may further be extended by **2 semesters** with the approval of the Vice-Chancellor. This excludes the period of expulsion or suspension by the University/medical leave.

4. MINIMUM REQUIREMENT TO PASS A SUBJECT.

The student should appear in one of the two midterm examination to pass the session part of the subject. In case the student does not present at least one mid term examination, he/she should be

considered as fail in the particular subject. The student has to clear the back log of the failed subject.

5. MINIMUM REQUIREMENT TO GET PROMOTED IN SESSION (NEXT ACADEMIC YEAR):

The student should clear at least 25 % subject (theory + practical) of studying year to get promoted in next year, even after missing or not appear in any semester.

COURSE	Minimum Requirement
B.A.L.L.B & L.L.B	Pass with Minimum E Grade in 25% subjects (Theory/ Practical) in Previous both Academics Semesters.

6. CURRICULUM AND MINIMUM CREDIT REQUIREMENT.

2 Semesters per year	Total B.A.L.L.B- 10 Semester , L.L.B- 6 Semester
Time	16- 18 week /semester
Class hours per week	24 class hours

The minimum credit requirement for graduate degree should be B.A.L.L.B _____, L.L.B _____ credit excluding NCC/NSS.

7. ATTENDANCE

All Students are normally expected to have and attendances of 75% in each subject. The Vice-Chancellor may give relaxation upto 15% on account of illness and other pre-approved occasion. However, under no circumstances. A student with an attendance of less than 60% in a subject, shall be allowed to appear in the semester-end examination of that subject

In case any student appears in the examination by default, who infect has been detained by the institute; his or her result shall be treated as null and void.

8. CANCELLATION OF ADMISSION

The admission of a student at any stage of study shall be cancelled if:

- He/She is not found qualified as per UGC/State Government/university norms and guidelines or the eligibility criteria prescribed.
or
- He/She is involved in ragging.
or
- He/She is found unable to complete the course within the stipulated time as prescribed.
- He/She is found involved in creating indiscipline in the Intuition/College or in the University.

9. BOARD OF STUDIES

The constitution of the Board of Studies shall be:

- The Director of the Institute (Chairperson)
- All Professors
- Two Associate Professors
- Two Assistant Professors
- Two Expert Members
 - One expert in law from outside University.
 - One from other department / faculty within University

10. ACADEMIC PROGRAMME COMMITTEE

- There shall be an Academic Programme Committee in the Department / Institute of the University.

- (b) All the teachers of an Institute of Study shall constitute the Academic Programme Committee of which the Director of the Institute shall act as its Chairperson. This Committee shall coordinate the implementation of the courses for optimum utilization of resources and shall also take care of the coordination of the B.A.L.L.B & L.L.B programmes with the other programmes run by the different Institute of the University.
- (c) The Academic programmes Committee shall meet as and when required. But at least once every semester. The Chairperson of the Committee will convene the meetings.

11. EVALUATION

The examination of the university will be open to all regular/ re-admitted who have undergone a course of study in the university for a period specified for the programmed of study in the teaching and evaluation scheme and are not debarred from appearing in the end-semester examinations as provided in the applicable ordinance of the university.

- (a) The overall weight age of a course in the Syllabi shall be determined in terms of credited assigned to the course.
- (b) The distribution of wattage for various components of evaluation shall be as defined in the Teaching & Evaluation Scheme.
- (c) **Conduct of Semester-End Examination :-**
 - (i) All semester – end examination shall be conducted by the Controller of Examinations.
 - (ii) The schedule of examination shall be notified by the Controller of Examination at least 10 days prior to the first day of the commencement of semester – end examination.
 - (iii) For theory as well as practical examination as viva-voce, the concerned subject teacher (s) shall be the Internal Examiners. In case any External Examiners are desired, then the same shall be appointed by the Controller of Examinations with the recommendations of the Vice- Chancellor of the university.

(d) Assessment :

All courses undertaken by students are evaluated during the semester using internal system of continuous assessment. The students are evaluated on class/tutorial participation, lab work, midterm tests and end semester examinations, which contribute to the final grade awarded for the subject. Students will be notified at the commencement of each courses about the evaluation methods being used for the courses and weightage given to the different assignments and evaluated activities.

In order to make the evaluation system as similar and transparent with any of the globally reputed educational institutions like Rajasthan University, MDS University, and NITs & Reputed University. Here marks obtained in the continuous assessment and end semester examination are added together and a 10- point grading system will be used to award the student with on overall letter grade for the course (Subject).

Distribution of Marks

Courses without Practical components

Mid Term Examination	= 10
Continuous Assessments/ Quiz	= 10
<u>End – Term Examination</u>	<u>= 80</u>
Total	= 100

Course with Practical Components

Continuous Assessment	= 30
Mid Term Examination (Practical)	= 20
End Term Examination (Practical)	= 50
Total	= 100

12. Revaluation (Main/back):

The student who are not satisfied with the mark awarded, may opt for revaluation of the mark in the subject not more than 25% of total subject. For this he has to submit the prescribed application with prescribe fee of examination with 15 days of the declaration of result.

13. CALCULATION OF SGPA, and CGPA:

Letter grading system

Final evaluation of course is carried out on a Ten Point Grading System. Performance Grade and Grade Point are as Shown below.

Table 1

Marks	Grade Value	Grade	Description
91 to 100	10	A+	Out Standing
81 to 90	9	A	Excellent
71 to 80	8	B	Very Good
61 to 70	7	C	Good
51 to 60	6	D	Average
41 to 50	5	E	Fair
Less then 41	0	D	Fail
Absent in the University Final Examination	0	I	Incomplete

Note: In order to convert the SGPA / CGPA in to Percentage Multiply the same with the conversion factor

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A student who earns a minimum of 5 grade Point (E Grade) in a course (Subject) is declared to have successfully completed the course, and is deemed to have earned the credits assigned to that course. A course successfully completed cannot be A student should have appear for the end semester examination of the prescribed course of study (Mere appearance in the continuous assessment test is not sufficient) to be eligible for the award of the degree in the course.

If a student is eligible for but fails to appear in the end semester examination, he/she will be awarded as "I" Grade (incomplete) on the grade Sheet. For all Practical purposes an "I" grade is treated as an "F".

If a student is not eligible to appear in the end semester examination owing to his / her not fulfilling the minimum attendance requirements, he may be permitted to re-register for those courses in which He / She had attendance shortage, at the next available opportunity.

Semester Grade Point Average (SGPA) & Cumulative Grade Point Average (CGPA)

Each course grade will be converted into a specific number of Points associated with the grade as mentioned in Table 1. Here points are weighted with the number of credits assigned to a course. The Semester Grade Point Average (SGPA) is the weighted average of the grade points awarded to a student. The semester Grade Point Average for each semester will be calculated only for those students who have passed all the courses of that semester. The weighted average of SGPAs of all semester that the student has completed at any point of time is the Cumulative Grade Point Average (CGPA) at that point of time.

CGPA upto any semester will be calculated only for those student who have passed all the courses upto that semester.

Calculation of SGPA & CGPA

Example

Table 2

Courses	Credit	Letter Grade	Grade Value	Credit Value	Grade Point
Mathematics	3	C	7	3*7	21
Chemistry	3	B	8	3*8	24
Physics	3	A	9	3*9	27
Language Lab	2	B	8	2*8	16
Total	11			Total	88

Total Grade Point s	88
In this Case SGPA =	$\frac{88}{11} = 8.0$
Credits	11

Suppose the SGPA's in two successive semesters are 7.0 & 8.0 With 26 & 24 respective course credits, then

$7 \times 26 + 8 \times 24$	374
CGPA =	$\frac{374}{50} = 7.48$
$26 + 24$	50

After the results are declared, Grade cards will be issued to each student which will contain the list of courses for that semester and the grades obtained by the students, as well as SGPA of that semester, However a conversion factor, will be included, enabling students and future employers for transforming CGPA into percentage of marks at per with the existing practices of I.I.Ts, N.I.T.s, A.I.C.T.E. and other Reputed University.

14. DETERMINATION OF DIVISION ON DEGREE:

S.N.	CGPA	Division	Equivalent percentage
1	7.50 but less than 10	1 st Division with Distinction	75.00 but less than 100
2	6.00 but less than 7.5	1 st Division	60.00 but less than 75.00
3	5.50 but less than 6.00	2 nd Division	55.00 but less than 60.00
4	More than 5.00 but less than 5.50	Pass	50.00 but less than 55.00
CGPA to Percentage conversion : CGPA X 10 = %			

15. USE OF UNFAIR MEANS:

All reported cases for use of unfair means in the examination shall be placed before a Standing 'Unfair Means Hearing Committee' for decision on case basis. The actions under the category of 'Use of Unfair Means' and procedure for dealing with such cases of suspected/alleged/reported use of unfair means shall be specified by the Academic Council.

The following would be considered as unfair means adopted during examinations and other contexts:

- i. Communicating with the fellow students for obtaining help.
- ii. Copying from the other student's script/report/paper etc.
- iii. Possession of any incriminating document whether used or not.
- iv. Any approach in direct or indirect form to influence teacher/ invigilator.
- v. Unruly behavior, which disrupts academic environment.

17) STUDENTS GRIEVANCE COMMITTEE:

In case of any written representation /complaints received from the students within seven days after completion of the examination regarding setting up of the question paper etc. along with specific recommendations of the course coordinators & Director of the Institute, the same shall be considered by the Students Grievance Committee to be constituted by the Vice-Chancellor The Vice Chancellor shall take appropriate decision on the recommendations of the Students Grievance Committee, before the declaration of result (s) of the said examination.

18) AWARD OF DEGREE

A student shall be awarded a degree if:

- i) He / She has registered himself / herself, undergone the course of study, fulfilled the all requirements and secured the minimum credits prescribed for award of the concerned degree.
- ii) Completion of all prescribed courses of total credits.
- iii) Passing of all courses individually with minimum Cumulative Grade Point Average (CGPA) of 5.0.
- iv) There are no dues outstanding in his/her name of a Institute of the University/constituent Institution And
- v) No disciplinary action is pending against him / her.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation , Vice Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee consisting of any or all the Directors of the Institutes. The Decision of the Vice-Chancellor shall be final.

